

# GUEST REGISTRATION

CREDIT CARD AUTHORIZATION FORM

## MOTEL 21

TEL: 306-628-5555 FAX: 306-628-4388

info@motel21.ca motel21.ca

ARRIVAL DATE / TIME

NUMBER IN PARTY

CHECK-OUT DATE

Please print & complete this form to speed up your check-in. FAX , SCAN, TAKE A PICTURE OR EMAIL THIS FORM

to secure reservation, I \_\_\_\_\_ authorize Motel 21 to

charge my credit card for \$ \_\_\_\_\_  VISA  MASTERCARD  DISCOVER  \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ CVV: \_\_\_\_\_

First Night: \_\_\_\_\_ Last Night: \_\_\_\_\_ Phone: \_\_\_\_\_ DL# \_\_\_\_\_

**Bookings are non-refundable and cannot be amended or modified. No refund will be given if you fail to arrive or cancel the booking. Full pre-payment is required for reservation. Your credit card will be charged immediately.**

### DAMAGES & BREAKAGES

Respect, Courtesy and Dignity are the standards by which patrons will be served at our motel. Unfortunately there are a few who do not treat our staff or property in a similar manner, and for those we need these regulations. You are responsible and liable for any breakages or damages, which you and/or those that accompany you (whether they are staying in the motel or not) cause to the motel. We ask that you please report any incidents as they occur. While we do not normally charge for minor accidental breakages, we will charge for the full cost of all other breakages, missing items, and for the replacements.

I will pay a \$250 ROOM RECOVERY FEE for: (1) SMOKING in the room. (2) bringing a PET into the room. (3) DAMAGING anything. (4) REMOVING any items. (5) DISORDERLY CONDUCT. \$100 Fee If dishes & utensils are not washed before checkout.

"I will remove all makeup before bed" . I understand my makeup, shoe marks, oil, grease or blood stains will permanently stain the bedding " I know that eating food on towels or any other linens will result in a permanent stain." ( Makeup remover wipes & Coloured face cloth towels are provided in each room to save white towels & beddings from permanent stains. There will be a \$50 each charge for beddings & \$14 each for towels for replacements due to permanent stains caused by any of the above.

I agree that my liability for this bill is not waived . I understand that management reserves the right to refuse services to anyone and will not be responsible for accidents or injury to guests or for loss of money , jewellery or valuables of any kind.

My signature below will constitute a binding agreement for full payment of the above-specified charges, As well as any damages or losses incurred to room accommodations by my acquaintances or me. I agree to pay a \$10 charge if I do not : (1) put the key(s) back in the key box. (2) follow the check-in/out instructions , or (3) keep the house rules.

NOTICE TO CARD USER: By submitting this card as a method of payment you are authorizing an approval to be secured on your account . The amount of the approval will be deducted from your account- thus reducing your available balance. Your completion of this authorization form helps us protect you , our valued customer , from credit card fraud. Leader Motel will keep all information entered on this form strictly confidential.

\_\_\_\_\_  
CARDHOLDER'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
TEL/CELL

ENJOY YOUR STAY WITH US!